



# LINCOLN AREA YMCA 2017 SUMMER DAY CAMP PROGRAM

## PARENT POLICY HANDBOOK

(CAMP TUITION RATES & FEES LISTED ON LAST PAGE)

Welcome to the Lincoln Area YMCA Summer Day Camp Program. Our program will provide your child with a positive, secure environment each day. We focus on promoting self-esteem, interpersonal relationships, and character development through a center-based curriculum. YMCA discipline policies have been revised in order to ensure provision of a quality day camp program that will benefit all concerned.

The following information is designed to help you, as a parent or guardian, become familiar with the policies and procedures of our program. We request all parents to thoroughly review this handbook prior to the start of the camp season. **Please pay particular attention to policies regarding payment of fees and tuition, illness, attendance schedule, and discipline.** If you have any questions or concerns after reading this information, call the YMCA at 217.735.3915. **CAMP IS SPONSORED BY CEFCU and LINCOLN ROTARY CLUB.**

### YMCA MISSION (NATIONAL)

To put Christian principles into practice through programs that build a healthy spirit, mind, and body for all.

### YMCA SUMMER DAY CAMP GOALS

1. To provide a safe and quality camp program, support, and consistency for children and families.
2. To promote the child's social, emotional, physical, and cognitive development through organized activities supervised by qualified staff.
3. To work in cooperation with home to ensure each child reaches his/her maximum potential.

### CAMP PROGRAM

**CAMP SUNSHINE**, children entering Kindergarten – 2<sup>nd</sup> grade (Kid Camp) will operate at the Lincoln Area YMCA Activity Center (719 Wyatt Ave.) from 6:30 am to 5:30 pm in the air conditioned primary classroom (blue room – lower level to the right stairs).

**CAMP STARSHINE**, children entering 3<sup>rd</sup> – 7<sup>th</sup> grade (Preteen Camp) will operate at the Lincoln Area YMCA Activity Center (719 Wyatt Ave.) from 6:30 am to 5:30 pm in the air conditioned Preteen classroom (red room – lower level to the left stairs).

Activities 6:30 to 8:30 am and 4:30 to 5:30 pm will consist of play stations, learning centers, teacher supervised free choice activities, and/or outside playtime. **Scheduled camp activities** begin each day at 8:30 am – 4:30 pm and consist of nature walks, playing recreational games, participating in sports activities and exercise, water play days, building reading and writing skills, enjoying art and craft activities, learning core values of good character development, Bible stories, lessons in violence prevention, singing fun camp songs, skit and role playing, swim days and fieldtrips. The children will enjoy occasional guest speakers that correlate with the weekly program.

**Fieldtrip and swim day information** will be available to parents via a monthly calendar at sign-in/out tables. A fieldtrip permission slip and release of liability form (see registration packet) must be signed by a parent and/or guardian in order for any child to participate on any fieldtrip or swim days. Fieldtrips are subject to change and/or cancellation due to scheduling and/or weather conflicts. Local fieldtrips to the library and Scully and Latham parks will also be planned.

### CAMPER INFORMATION

All children enrolled must be toilet trained in order to attend camp. Children will need to **bring a hearty sack lunch** each day. Lunch is at 11:30 am. No refrigeration or microwave is provided, so children should bring their lunch in small coolers or a lunch box with a freezer pack. (A juice box can be frozen overnight as this works very well for a disposable ice pack in your child's lunch.) A morning and afternoon snack with drink will be provided daily. Drinking water will be available at all times, but please **send a new or clean filled water bottle to camp with your child each day labeled with your child's name.**

Dress your child according to weather and appropriate for activities. **SANDALS, BOOTS AND OPEN-BACK SHOES ARE NOT ALLOWED as per YMCA insurance carrier liability policy because kids do so much walking. Safety is the priority. Your child will not be allowed to attend the camp day if in sandals or boots. Tennis shoes are the expected camp footwear.**

Please make sure your child is wearing bug repellent and sunscreen every day. Children will need to **bring a swimsuit, towel, sunscreen, and an extra t-shirt for sun protection for swimming and water play activities.** All items must be labeled and packed in a backpack or tote bag. (YMCA is not responsible for lost or damaged clothing, money, personal property.)

<b><u>BRING:</u></b>	<b>HEARTY LUNCH &amp; DRINK</b>	<b>SUNSCREEN</b>
	<b>EXTRA T-SHIRT FOR SUN PROTECTION</b>	<b>SWIM SUIT</b>
	<b>BEACH TOWEL</b>	<b>WATER BOTTLE (FRESH WATER)</b>

**“NO SANDALS, BOOTS, OR OPEN-BACK SHOES ARE ALLOWED DUE TO SAFETY/LIABILITY”**

### DAILY ACTIVITY INFORMATION

Notification of field trips and other special activities will be posted at each camp prior to the event. (Check the sign in/out area and front entrance doors daily for important information).

### MEMBERSHIP FEES

All camp participants must be current 2017 Y members or pay the \$37.00 family membership fee at the time of registration in order to register for program. Membership runs from January through December 31, 2017.

### REGISTRATION REQUIREMENTS

Please visit the YMCA office at 604 Broadway St., Suite #1 (downtown Lincoln square) to register your child for summer camp or visit our website at [lincolnymca.org](http://lincolnymca.org) for an application form. Bring necessary physician, hospital and insurance information to register your child. Day camp registrations are only accepted at and processed through the YMCA office.

#### **HOW DO I REGISTER:**

- **Complete a registration form for each child**
- **Complete a 2017 membership form and pay the family rate at \$37**
- **Pay the camp registration fee (\$58 per child) covers t-shirt/all swim & fieldtrip expenses.**
- **Pay the first week of tuition (3 day rate or weekly rate) for each child**

**Registrations received without payment of all of the above will be returned mailed without notification and with no obligation for the YMCA to process.**

- **Thereafter, weekly tuition is due by noon on each Wednesday the week prior to when your child attends to avoid being charged a \$15.00 late fee (effective June 8). Children will not be placed on the attendance roster if the next week is not pre-paid by noon Wednesday the week prior to attending.**
- **Full-time (Monday - Friday) registration is accepted prior to accepting part-time registrations (3 day per week rate). Early registration begins April 3<sup>rd</sup> through May 2<sup>nd</sup>. Registrations received after May 2<sup>nd</sup> (beginning May 3<sup>rd</sup>, 2017) will include a \$2.00 per day rate increase (\$6.00 per each 3 day week) or \$10.00 per week rate increase (full-time) per each weekly session. Registration is on a first come-first served basis, and space in each camp will be limited. *Enrollment is not available on a half day, single day, two day or four day enrollment basis.***

**State subsidized participants** (CCP, CCAP, DCFS, etc.) must pay YMCA membership fee (\$37) and camp registration fee (\$58 per child) in full at the time of registration in order to enroll. Parents applying for state funded programs are encouraged to submit their subsidy application forms by early May to allow time for the state to process/approve. State subsidy program applications must be completed in full by parent or social worker, and the YMCA (with a copy to be retained by the YMCA) prior to the acceptance and processing of any camp

registration materials. Tuition must be paid (cash-basis) by the parent, foster parent, or guardian until the Y receives the approval for child care benefits from the funding agency. Increased tuition rates due to registering after the May 2<sup>nd</sup> early registration period will also apply to agency subsidized participants and these will be charged additionally and accordingly to each parent's account. Registering guardians or parents will be responsible for these fees above what subsidized agencies will pay, and will be due according to the weekly tuition payment due dates (each Wednesday by noon). *Please read more procedure/policy information immediately below pertaining to subsidized participants.*

### **TUITION PAYMENT POLICY / PROCEDURES**

1. Outstanding tuition payments and/or co-pays from any Y school age program (before/after school, fun day, previous summer camp, etc.) must be paid in full in order to register a child for the camp program. Failure to comply will result in the camp registration being returned mailed with no obligation to notify or process.
2. Tuition fees are due each Wednesday by NOON PRIOR TO THE WEEK for which the child has been registered. Beginning on Thursday, June 8, 2017, a late fee of \$15.00 per week will be assessed to all accounts that are outstanding of payment (those not paid by each Wednesday due date). Our tuition payment policy requires tuition balances to be paid in full by Wednesday of the week prior without Y notice to do so, in order for the child to be added onto the next camp roster. Children not listed on the roster will not attend camp.
3. Check or money orders are the only payment forms that can be accepted at the camps. Camp counselors cannot accept cash payments. (Cash and credit card charge payments can be accepted at the YMCA office, 604 Broadway #1, Lincoln, during hours 9:00 am – 4:30 pm, M-F.) There is a \$3 fee for each debit or credit use/transaction. The YMCA is NOT responsible for cash payments left after office hours.
4. A \$25.00 fee will be charged for any insufficient funded/returned checks. After one returned check, the YMCA will only accept payment by money order, cash or credit card.
5. There will be no trading or switching of scheduled days after the weekly registration deadline has passed for each week (prior week, Wednesday at noon). However, if space is available, parent may add additional days for the child to attend, but full payment for any additional days must be paid at the Y office prior to the child attending extra days. All camp registrations and schedule changes must be in writing, signed, and submitted to the office prior to the applicable schedule. Schedule changes will be accepted in person, by email or fax to the office (735-1816), but WILL NOT be accepted through phone, phone messages, or through camp staff.
6. There is no vacation policy available. Please select child's attendance schedule around family vacation time.
7. Failure to pay tuition and any assessed late fees according to policy, will result in the child not being included on the next week's attendance roster and registration paperwork will be fully removed from the camp site. Contact the Y office for tuition account information/balances in order to keep the tuition account up to date.

### **STATE SUBSIDIZED PARTICIPANT ENROLLMENT**

8. State subsidy parent co-payments are due in full by the 1<sup>st</sup> day of each month (June, July and August). A late fee of \$15 will be assessed to the tuition account if not paid in full by June 1, July 1 and August 1, 2017. *Being that camp begins on May 31, all state funded participants must pay as cash basis for that day if they plan to attend that day. In other words, the Y will not bill the agency for only 1 day out of the month of May because of complications and also due to co-pays usually higher than that one day of attendance—no exceptions.* Monthly co-pays will not be divided into weekly or bi-monthly payments because they are "monthly fees" assigned in conjunction with the subsidizing agency payment process. Copays are due by the 1<sup>st</sup> day of each month or a \$15 late fee applies immediately at the onset of June 1).
9. When applying for state funded or other subsidy, payment is due in the full tuition amount until approval is received from the subsidizing agency. Parents are encouraged to apply to the subsidizing agency in early May.
10. If a child is enrolled through a subsidy plan, state funded plan, or receives a scholarship, and your child fails to attend camp more than the subsidizing agency's allowed absence (20% each week or 1 day per each 5 day week), then the registering parent will be billed and be responsible for making the tuition payment for those days the child was registered to attend, but was absent. (YMCA is mandated to report the child's attendance records/absences to the respective agency each month.) When registering a child to attend camp, the YMCA requires that the registering parent/guardian adhere to the state subsidy attendance policy or the YMCA reserves the right to withdraw child from further participation in the program. Attendance rosters will be reviewed each week and the amount due from absences (see above) will be billed weekly to your account.

Payment for any non-attendance days above the allowed 20% per week, is due within a 5 day period in order for the child to continue to attend camp. Absences for more than 3 consecutive days due to illness will be charged at 50% only after a written doctor's excuse relative to absent dates is received in the office. See illness policy that follows below.

11. If the child is enrolled in a subsidy program and the parent's school or work schedule/status changes, the parent is required to notify the YMCA and subsidy agency immediately of the change. Tuition not paid for by the agency due to such schedule changes will become due and payable by the registering parent/guardian.
12. Tuition and Co-pays that are split between ex-spouses, family members or state agencies, or any other subsidizing agency or entity, still need to be paid in full at the designated due dates (see above). If one party does not pay the fee, co-pay, or any portion of the outstanding tuition account, the responsibility falls to the registering parent or guardian to pay in order to continue to receive services. The registering parent or guardian of the child(ren), that are approved and participating in the State of IL DHS Child Care Assistance Program (CCAP), CCP, DCFS, or any other subsidizing agency will be responsible for full payment of tuition due for the services registered for and provided by the Lincoln Area YMCA if subsidizing agencies fail to pay the Lincoln Area YMCA for the amounts due and payable for any reason.

### **CAMP STAFF**

Staff employed in the summer camp programs undergo orientation and trainings and consist mainly of current YMCA After School program directors and counselors, returning camp staff, or have had experience working with children in various camps, public schools or childcare situations, or other YMCA programs. Background checks are completed on all staff working with our summer camp programs. Staff receives training in CPR, First Aid, Camp Orientation and YMCA Procedures/Policies, Risk Management, and Child Abuse-Neglect. All staff members are trained and considered "mandated reporters" of suspected child abuse/neglect and are subject to the state law regarding Abused and Neglected Child Reporting.

### **TRANSPORTATION**

Transportation to fieldtrips will be provided through our YMCA van or through an outside transportation company. Camp counselors will ride the bus to ensure a safe and supervised ride. First aid and phone service is available at all times on fieldtrips. YMCA cell phone numbers are available through the YMCA office upon request. YMCA staff is never allowed to transport children in their own vehicles as mandated by our insurance carrier.

### **SIGN-IN/SIGN-OUT PROCEDURES & LATE PICK-UP FEES**

All children are required without exception to be signed in and out daily by an authorized adult. Failure to comply with sign in or out policies will result in immediate termination of enrollment. In order for a child to be released from the program, he/she must be signed out on the daily sign-out sheet by a parent/guardian or other adult authorized by the parent/guardian in writing (as a part of the child's registration packet). The program staff has the right to refuse the release of any child to a person who has not been authorized in writing by the parent or guardian to pick up the child. Program staff will request a photo identification card, or a state driver's license from any individual other than the parent/guardian, and from any individual who is unfamiliar to them who comes to pick up a child. Parents must notify the office in writing (email or fax or visit to the Y office) if any changes need to be made to the child's pick-up list and must also inform the child's authorized pick up person to bring proper identification with them. Camp staff cannot and will not provide transportation home for a child, as this is against YMCA policy due to liability reasons.

A \$10.00 fee will be charged for each quarter hour late pick-up of a child. Children must be picked up by 5:30 pm each day in either camp. Camp enrollment and participation may be terminated for repeated late pick-ups. Camp late pick-up fees that are applied on account must be paid within 5 days from which they occurred.

### **DISMISSAL/WITHDRAWAL POLICY**

**DISMISSAL** - Occasionally a child does not adapt to the program routines, is not able to interact with other children, or may present behavior that affects the health, safety, and physical or emotional well-being of others. After attempts to discipline with redirection and time-out have been made and appear to be unsuccessful in correcting inappropriate behavior, an ongoing log of such behavior will be recorded. At this time a conference with the parent/guardian will be scheduled and conducted. If a parent or guardian refuses to meet and discuss

available options for behavior modification, then the child will be dismissed immediately. Registration paperwork on the child will be removed immediately from the camp site and children are not permitted to attend camp without the registration form on location. If the inappropriate behavior continues after staff and parents meet, and staff cannot meet the child's needs, it may be necessary to dismiss the child from the program.

**WITHDRAWAL** - The program requires a one-week written notice of withdrawal from the program so that the child's enrollment slot can be filled. Failure to do so will result in a one-week regular tuition charge that will be assessed to the tuition account. If the child returns at a later date, (after two weeks or more) the registration process must be completed again, including payment of the registration fee and any outstanding tuition. Any tuition payment made previously will not be refunded or transferred as staff has been scheduled and supplies purchased to meet pre-registered enrollment.

### ABSENCES

Please notify the YMCA office if your child will be absent on any given day. Absences are not refundable or transferable. Qualifying tuition reduction for absences is described in the illness policy directly below.

### ILLNESS POLICY

If a child becomes ill during camp hours, the parent/guardian will be notified to immediately pick up the child. Phone numbers AND email addresses must be viable and working. Parents must respond within 30-60 minutes of having received a phone call from the Y. If a child has a communicable disease (i.e. pink eye, chicken pox, infection, etc.) a written statement of health care release must be given to the office from the doctor permitting the child's return to the program. This is for the safety of all children in the program. If a child has experienced vomiting and/or diarrhea in more than one episode, or a fever of or exceeding 100 degrees prior to the start of the camp day, the child cannot attend camp.

During camp, if a child develops a fever, vomiting, diarrhea, rash, or complains of not feeling well, he/she will be isolated from the rest of the children and a call to the parent/guardian will be made to request that the child be removed from the camp within one hour of being notified. If the staff deems emergency medical treatment is necessary, the child will be taken to the hospital or emergency care will be summoned. **WHEN A CHILD HAS BEEN FREE OF FEVER, VOMITING, OR DIARRHEA FOR A PERIOD OF 24 HOURS, HE/SHE MAY RETURN TO THE CAMP PROGRAM.**

There are no refunds or transfers of tuition in the event of absences. However, a 50% reduction in tuition may be made if the child is absent for more than three consecutive days (with a doctor's written, excused illness absence resulting from a communicable disease for the specific days absent) for up to a period of two full weeks of attendance time. **Lice, colds, and flu do not fall within this policy** and are considered regular absence in which full tuition is charged. Tuition accounts will not be credited or adjusted until a doctor's excuse is received in the bookkeeping office. (Doctor visit invoices will not suffice as credit for absence.)

### ILLNESS EXCLUSION POLICY

Illness/conditions that require a child to stay at home or to be sent home:

- A fever of or above 100 degrees. **A CHILD MUST BE FEVER FREE FOR 24 HOURS BEFORE RETURNING.**
- Vomiting: more than once in 24 hours, or in combination with another symptom.
- Diarrhea: more than one uncontained episode in 24 hours, or in combination with another symptom.
- Earache
- Conjunctivitis: commonly known as "pink eye" is an inflammation of the eye and is characterized by a white or yellow discharge and matting. It is highly contagious and a physician must be consulted for medication in order for your child to return to the camp program.
- Sore throat: strep throat.
- Any unexplained rash.
- Persistent cough and/or thick nasal discharge. (Remember, children and adults experiencing these types of symptoms, do not feel like attending school/work.)
- Contagious skin infestations such as lice, scabies, impetigo, ringworm. YMCA has a NIT-FREE policy in place.
- Chickenpox (lesions must be crusted over before returning to the program).
- Measles, mumps, or rubella

## MEDICATION POLICY

If the child needs to take medication during program hours the following steps must be completed:

1. An "Authorization to Dispense Medication" form must be completed by a parent/guardian prior to the child being given the medication. Any changes in dispensing instructions or amounts to be dispensed require a new form to be completed.
2. Prescription medication must be brought to the staff in the original prescription container. The dosage, times, etc. on the container must match the directions given by the parent/guardian on the medication form. Medication that's not in its original prescription container will not be administered and will not be kept on site.
3. Non-prescription medications must be labeled with the child's name and in its original container. It shall be administered according to package and/or parental instructions on the medication form.
4. Camp staff will not administer any medication that is outdated.
5. A record of the date, time, dosage, and initials of the person administering medication will be kept for each child. Please note that the camp does not provide or keep any non-prescription medicine, (Tylenol, etc.) on hand to administer.

## EMERGENCY MEDICAL PROCEDURES

Children suffering injury during the camp will be brought to the Camp Director for necessary care. If the injury has complications, the child will remain at the scene of the injury and will be given first aid to avoid any further injury or complication. The child's parent/guardian will be notified for informational purposes and be given the choice of picking up the child at that time. **Each parent/guardian is responsible for listing all current contact phone numbers (including cell numbers and email addresses) to ensure they can be contacted immediately with regard to emergency situations and necessary care.**

In the event of serious injury or emergency, fire/rescue will be summoned immediately by the YMCA staff. Depending upon the seriousness or nature of an injury, the parent/guardian will be notified at the time of the injury and requested to pick up the child, or it may be determined and necessary to immediately summon emergency rescue and care. In either event, the parent will be notified immediately of the injury or accident. The YMCA designated emergency care facility is Abraham Lincoln Memorial Hospital and your child will be given emergency treatment if parent/guardian contact cannot be made successfully in a reasonable period of time or if required due to the seriousness of the injury.

## DISCIPLINE POLICY

The goals of our positive discipline policy are to:

- Assist the child in developing self-control and assuming responsibility for his/her own actions.
- Enhance a child's sense of self-esteem.

Children will be given our basic rules of safety and good conduct. The forms of discipline used are redirection and time-out. Written notices for inappropriate behavior will be sent home at the discretion of the Camp Director, and in accordance with the severity and number of times an infraction occurs. A child may (a) lose the privilege of participating in an activity, (b) be suspended from the program or (c) be terminated from the program. Two disciplinary "behavior letters" are the basis for conducting a staff and parent/guardian meeting. In the event that a parent/guardian fails to cooperate and attend such a meeting, then the child's registration paperwork will be removed until parent/guardian complies and meets with YMCA staff. Three disciplinary "behavior letters" are cause for dismissing child from program.

The purpose of discipline is to help children develop self-control and to assume responsibility for their own actions. To minimize the need for discipline, the program has established a set of basic rules. These rules of safety and good conduct will set the limits of behavior that is expected. If however, discipline is necessary, it shall be developmentally related to the child's act and shall not be out of proportion to the particular inappropriate behavior. The child shall be made aware of the relationship between the inappropriate act and consequences. Discipline measures include staff attempting first to redirect the child to a suitable and/or different situation. If redirection fails and the child is persistent in the inappropriate behavior, time-out will be instituted for a reasonable length of time (5-10 minutes maximum). In no instance shall any child be subject to corporal punishment or verbal abuse.

If inappropriate behavior persists, the parent/guardian will be informed with written notices of the inappropriate behavior and/or with a phone call to arrange for the child to be picked up. At the request of staff,

parent/guardian, or both, a meeting will be conducted with staff, parent/guardian, and director to determine what joint efforts can be made to help the child solve the problem. If after joint attempts of parents and staff have been made to meet the child's needs, and the child still demonstrates an inability to benefit from the YMCA program, or his/her presence is detrimental to the group, then the child shall be discharged from the program. It is the intent of the YMCA to conduct a beneficial camp program each day, and if misconduct or misbehavior of any given child prohibits staff from conducting daily routines and schedules, then the misbehaving child will be sent home for the duration of the day (child must be picked up within 30-40 minutes of notification to parent) and will not be allowed to return to camp for the duration of that day. Behaviors that cause harm or potential danger to other children or staff and/or pose a potential risk or liability to the child himself or to the Lincoln Area YMCA, fall within the realm of misconduct and misbehavior.

### **BABYSITTING OR TRANSPORTATION**

The YMCA does not endorse any solicitation of staff from a parent/guardian to baby-sit or transport their children at anytime outside the YMCA program. Y camp staff are prohibited from babysitting and transporting a camp participant child.

### **PERSONAL BELONGINGS**

YMCA is not responsible for lost, stolen or broken personal belongings, therefore this policy is put in place during camp hours of operation.

Personal belongings such as hairbrushes, combs, money, snack food, candy, gum, cell phones, electronic devices, etc. must be kept in child's backpack at all times. **Staff will not allow children to play with toys from home, use personal electronic devices, cell phones, etc.** This policy is enforced to prohibit items from being lost, broken or stolen. **No exceptions will apply and it is recommended that cell phones and electronic devices remain at home.**

**It is recommended to send a spare change of clothing to camp daily in the event of accidents or spills (saving parents from having their work day interrupted).** Label all clothing, towels, lunch bags, sunscreen, bug repellent, and all personal belongings. Parents should monitor their child's backpack contents daily.

### **HOLIDAYS AND TUITION RATES**

There is no reduction in the weekly or the 3 day tuition rates due to holidays (Memorial Day and Fourth of July). Tuition rates for all 11.5 -12 camp weeks have been calculated and set based upon the total summer program costs and divided proportionally into the total number weeks of camp.

### **QUESTIONS**

If you have questions regarding this YMCA policy handbook, please call the YMCA office immediately at 735-3915 for assistance.

## **YMCA FOUR CORE VALUES**

CARING  
HONESTY  
RESPECT  
RESPONSIBILITY



**THANK YOU FOR THE OPPORTUNITY TO SERVE YOUR CHILD**

## **2017 YMCA SUMMER CAMP ENROLLMENT INFORMATION**

All camp participants must be a 2017 member. Membership fee is \$37 per family.

**Entering** K-2<sup>nd</sup> Grade (Blue Room – Lower Level using Right Stairs)  
3<sup>rd</sup> – 7<sup>th</sup> Grade (Red Room – Lower Level using Left Stairs)  
Both camps are held at the Y Activity Center at 719 Wyatt Ave/Air Conditioned Rooms.

**Dates** May 31\* – August 18 (12 weeks)  
(\*Pending snow days taken at Dist. #27):

**Times** 6:30 am – 5:30 pm

**Membership Fee** \$37 per family  
**Registration Fee** \$58 per child (Covers T-shirt, all swim & fieldtrip fees)

### **Early Registration – Tuition Rates Per Child If Registered By Or On May 2nd:**

Weekly (M-F)	\$105**/\$110
3 Days (Attends same days/week)	\$73** / \$78
3 Days (Attends different days/week)	\$76** / \$81

Camp rates increase \$2/day or \$10/week (M-F) after May 3, 2017 (late registration period).

### **Late Registration – Tuition Rates Per Child If Registered Beginning May 3rd:**

Weekly (M-F)	\$115**/\$120
3 Days (Attends same days/week)	\$79** / \$84
3 Days (Attends different days/week)	\$82** / \$87

Must register to attend camp either three days per week (3 day rate) or four/five days (week rate) per each week.

Half day, single day, two-day, or four-day rates are not available (includes cash-pay and state subsidized participant families).

\*\*Discount rate charged to those who participated in Y Before/After School program at the close of the 2016-17 school year.

- Payment of outstanding Before/After School, Fun Day and previous Camp balances must be paid in full prior to the Y accepting a 2017 camp program registration.
- **DUE AT REGISTRATION:** Family Membership Fee and Form (\$37), Registration Fee (\$58 per child), first full week of tuition per each child, and completed camp registration form for each child with your email address and current phone. Registrations received without the above will be return mailed immediately.
- Subsidized participant registrations (CCP, DCF, CCAP, etc.) will not be accepted until agency paperwork is completed, documentation supplied, membership and registration fees are paid in full, and the Y has received a copy of the completed agency applications. State subsidized participants who are unapproved at the time of registration will pay full tuition until the Y receives notice of approval from the agency.

Summer camp registrations must be submitted to the YMCA office only (Y before/after school program staff(\*Pending snow days taken at Dist. #27):

- will not accept or turn in the camp registrations to the office).
- There are no refunds and no transfers of program payment for any YMCA programs.
- View parent handbook for all camp program details at [www.lincolnymca.org](http://www.lincolnymca.org)
- Download 2017 camp registration forms and 2017 membership form at [www.lincolnymca.org](http://www.lincolnymca.org)